



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, November 19, 2013 – City Council Chambers
12:00 p.m.**

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**WITH Deputy Mayor L. Roussin, Councillor R. McMillan, Councillor C. Gallivan,  
Councillor R. McKay, Councillor S. Smith.**

**Regrets: Mayor D. Canfield, Councillor R. Lunny**

**Staff:** Karen Brown, CAO, Colleen Neil, Recreation Services Manager, Sharen McDowall, HR Manager, Lauren D'Argis, Corporate Services Manager, Charlotte Caron, Property & Planning Manager, Joanne L. McMillin, City Clerk, Heather Lajeunesse, Deputy Clerk.

## **Call to Order**

**Councillor Roussin called the meeting to order.  
Councillor McMillan read the Prayer and a Moment of Silence was held in  
Honour and Memory of Helene Dubenski.**

## **Public Information Notices as per By-law Number 144-2007**

### **Deputy Mayor Roussin read the following notices:-**

As required under Notice By-law #144-2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Council will amend the Operating and Capital Budgets for the Kenora for the Kenora Public Library in the amount of \$7,428 for staff wage increases;
- Council will approve a new Tariff of Fees and Charges for the Lake of the Wood Discovery Centre and the Whitecap Pavlion

## **Confirmation of Minutes**

### **1. Moved by C. Gallivan, Seconded by R. McMillan & Carried:-**

That the following Minutes of the Council of the City of Kenora be confirmed as written and circulated:-

- Regular Council Meeting held October 15, 2013

### **Declaration of Pecuniary Interest & General Nature Thereof**

Deputy Mayor Roussin then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance.

Councillor McMillan made a Declaration referring to Motion number 16 and Motion number 18 on today's agenda as they pertain to the Kenora Police Services Board, to which his spouse is a Member, and receives remuneration.

### **Deputations**

N/A

### **Addition to the Agenda**

#### **1A. Moved by R. McMillan, Seconded by R. McKay & Carried:-**

That approval be hereby given for the following item to be added to today's agenda:-

1. Approval to amend Comprehensive Zoning By-law Number 160-2010, as amended.

### **Amend Zoning By-law**

#### **1B. Moved by R. McMillan, Seconded by R. McKay & Carried:-**

That Council approves the proposed zoning by-law amendment Z05/13 Alcock for rezoning from RR – Rural Residential to HC – Highway Commercial on the lands noted on the Schedules to this By-law, and specifically described as 1751 Veterans Drive, Concession 7 of Jaffray, South Part Lot 4 RP KR1141 PART 12 13 PCL 30825, City of Kenora, District of Kenora as the application is consistent with the Provincial Policy Statement (2005), and meets the purpose and intent of both the City of Kenora Official Plan (2010) and Zoning By-law No. 160-2010, as amended for the reasons outlined in the planning report.

### **Appointment of Auditor**

#### **2. Moved by C. Gallivan, Seconded by R. McMillan & Carried:-**

That in response to a Request for Proposal for Audit Services for a five year period and the subsequent receipt of three (3) proposals for this purpose, Council hereby authorizes the appointment of MNP LLP as the City's external auditor for a five year period commencing January 1, 2013; and further

That three readings be given to a by-law to appoint an Auditor for the Corporation of the City of Kenora.

### **Appointment of Tax Collector**

#### **3. Moved by C. Gallivan, Seconded by R. McMillan & Carried:-**

That Council give three readings to a by-law to appoint Michelle Saunders to the position of Tax Collector in and for the City of Kenora, effective January 6, 2014; and further

That By-law Number 63-2012 be hereby repealed at that time.

### **Municipal Non-Profit Housing Corporation Boards**

#### **4. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That Council of the City of Kenora supports the re-appointment of Councillor Louis Roussin to the Kenora Non-Profit Housing Corporation for a term ending November 30, 2014; and further

That Council of the City of Kenora supports the re-appointment of Councillor Sharon Smith to the Keewatin Non-Profit Housing Corporation for a term ending November 30, 2014.

### **District of Kenora Home for the Aged Pinecrest Board**

#### **5. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby re-appoints Jim Blight to the District of Kenora Home for the Aged – Board of Management representing Area 1 (Kenora & Sioux Narrows-Nestor Falls) for the period November 30, 2013 to November 30, 2016; and further

That confirmation of this appointment be forwarded to the District of Kenora Home for the Aged and Township of Sioux Narrows-Nestor Falls.

### **2014 Meeting Schedule**

#### **6. Moved by R. McMillan, Seconded by C. Gallivan & Carried:-**

That in accordance with the Procedural By-law of Council of the City of Kenora, Council hereby approves the 2014 Schedule of Committee and Council Meetings as attached to the October 27 report of the Deputy Clerk.

### **Contracts Third Quarter 2013**

#### **7. Moved by R. McMillan, Seconded by C. Gallivan & Carried:-**

That Council hereby receives the information report of Lauren D'Argis, Corporate Services Manager dated November 5, 2013 with respect to contracts awarded within the Manager's approved limits for the period July 1, 2013 to September 30, 2013.

### **FCM Conference Attendance**

#### **8. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That authorization is hereby given for two (2) Members of Council to attend the 2014 Annual Conference of the Federation of Canadian Municipalities (FCM), taking place at the Scotiabank Convention Centre in Niagara Falls, ON, May 30 to June 2, 2014; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

### **FCM Housing Crunch Campaign**

#### **9. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

Whereas a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young families and supporting seniors and our most vulnerable citizens; and

Whereas the high cost of housing is the most urgent financial issue facing Canadians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

Whereas housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

Whereas those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs and making it hard to house workers in regions experiencing strong economic activity; and

Whereas an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

Whereas the stakes are especially high for Ontario's municipal governments as housing responsibilities have already been downloaded (unlike other provinces and territories) and this is not sustainable on the property tax base; and

Whereas the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and

Whereas FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

Whereas our community has continuing housing needs, such as the lack of affordable housing as outlined in the Housing First Philosophy that can only be met through the kind of long-term planning and investment made possible by federal leadership; and

Therefore Be It Resolved that the Council of the Corporation of the City of Kenora endorses the FCM housing campaign and urges the Minister of Employment; and Social Development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians; and further

Be It Resolved that a copy of this resolution be sent to the Honourable Jason Kenney, Federal Minister of Employment and Social Development, the Honourable Linda Jeffrey, Provincial Minister of Municipal Affairs and Housing, Greg Rickford, MP, the Federation of Canadian Municipalities and to the Association of Municipalities of Ontario.

### **International Watershed Conference Attendance**

#### **10. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That authorization be hereby given for Councillor Lunny to attend the 2014 International Rainy-Lake of the Woods Watershed Forum taking place in International Falls, MN, March 12-14, 2014; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

### **Library Budget Wage Increase**

#### **11. Moved by R. McMillan, Seconded by C. Gallivan & Carried:-**

That Council hereby approves an additional allocation to the Kenora Public Library of \$7,428 to account for the increase of 1.7% in the wages of the library staff to be funded through the savings from the OPP billing; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Operating & Capital Budget at its November 19, 2013 meeting; and further

That Council gives three readings to a by-law to amend the 2013 budget for this purpose.

### **Minister of Rural Affairs Agreement – Winnipeg West Branch Bridge**

#### **12. Moved by R. McKay, Seconded by C. Gallivan & Carried:-**

That Council authorizes the Mayor and Clerk to execute an agreement with the Minister of Rural Affairs for the Winnipeg River West Branch Bridge project; and further

That the appropriate by-law be passed for this purpose.

### **Prosperity Trust Fund September 2013**

#### **13. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the 2013 Third Quarter report regarding the Kenora Citizens' Prosperity Trust Fund, as prepared by and attached to the November 5, 2013 report of Lauren D'Argis, Corporate Services Manager.

### **Receivable Write Off 2013**

#### **14. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That Council hereby approves the write off of receivable accounts totalling \$22,766.71 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

### **ROMA-OGRA Conference Attendance**

#### **15. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That authorization be hereby given for four (4) Members of Council to attend the ROMA/OGRA 2014 Annual Conference taking place February 23 to 26, 2014, in Toronto, ON; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

### **September 2013 Financial Statements**

#### **16. Moved by C. Gallivan, Seconded by S. Smith & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at September 30, 2013.

#### **ABSTENTION: Councillor McMillan**

### **Time Change for December 10 Committee Meeting**

#### **17. Moved by C. Gallivan, Seconded by S. Smith & Carried:-**

That in keeping with Section 3.15 of Council's Rules of Order and Procedures By-law #90-2013, authorization and notice is hereby given that the Tuesday, December 10, 2013 Committee of the Whole meeting will commence at 9:30 a.m. rather than the usual 9:00 a.m. to accommodate an education and training session for Council; and further

That this notice be circulated to applicable staff and posted on the City's Portal.

### **Various Committee Minutes**

#### **18. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

August 28 & October 16– Environmental Advisory Committee  
September 24 & October 22 - Community Policing Committee  
October 7 & October 21 – Event Centre Committee  
October 8 - Committee of the Whole and Property & Planning  
October 24 – Lake of the Woods Museum Board  
October 24 – Heritage Kenora; and

That Council hereby receives the following Minutes from other various Committees:

August 15 – Kenora District Services Board  
September 4– Kenora Police Services Board

September 20 – NWHU Board of Health  
October 10 - District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

**ABSTENTION: Councillor McMillan**

**Snow Plow Municipal Streets 2013/2014**

**19. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That the one and only quotation for a grader for snow plowing of Municipal Streets for the 2013 – 2014 season, be received:-

Grader Pioneer Construction Inc. \$160.00/hr HST extra; and further

That the quotation from Pioneer Construction Inc., in the amount of \$160.00 per hour (HST extra), be hereby accepted.

**Snow Removal Kenora Parkade and Chipman Street Parking Lot**

**20. Moved by R. McKay, Seconded by R. McMillan**

That the one and only quotation for a skid steer loader for snow removal at the Kenora Parkade and Chipman Street Parking Lot for the 2013 – 2014 season, be received:-

Skid Steer Loader Mike Wilcox \$60.00/hr HST extra; and further

That the quotation from Mike Wilcox, in the amount of \$60.00 per hour (HST extra), be hereby accepted.

**MOTION WITHDRAWN**

**Councillor McKay then introduced the following motion:-**

**Motion to Withdraw Motion #20**

**20A. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Motion #20 on today's agenda with respect to the tender award for snow removal at the Kenora Parkade and Chipman Street Parking Lot to Mike Wilcox be hereby withdrawn as he declined the contract.

**Water Wastewater Systems Monthly Report September 2013**

**21. Moved by R. McKay, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora hereby accepts the September 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

### **Transfer Agreement with MTO – Highway 596**

#### **22. Moved by R. McMillan, Seconded by C. Gallivan & Carried:-**

That Council of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale with Her Majesty the Queen in the right of the Province of Ontario (represented by the Ministry of Transportation) for property described as Part of Location FM-177, Pellatt, Being Parts 2, 3 and 4 on Plan P-3513-48 (23R-9938); and

That a by-law be adopted for this purpose; and further

That the Municipal Solicitor coordinates the transfer and registration documents.

### **Transfer Agreement with MTO – Redditt Road**

#### **23. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale with Her Majesty the Queen in the right of the Province of Ontario (represented by the Ministry of Transportation) for property described as Part of the N ½ of the South ½ of Lot 3 Concession 7, Geographic Township of Jaffray, City of Kenora, District of Kenora designated as PARTS 1, 2 and 3 on Ministry Plan P-8213-51 deposited in the Land Registry Office for the District of Kenora as Plan 23R-10246, together with a right-of-way over PART 1 on Ministry Plan P-8213-37 deposited in said Land Registry Office as Plan KR-1966, and subject to easements in favour of Hydro One Networks Inc. and Bell Canada over PART 1 on Ministry of Transportation Plan P-8213-53 deposited in said Land Registry Office as Plan 23R-11952; and

That a by-law be adopted for this purpose; and further

That the Municipal Solicitor coordinates the transfer and registration documents.

### **Transfer Agreement with 2225171 Ontario Corporation – City View**

#### **24. Moved by C. Gallivan, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale with 2225171 Ontario Corporation at the value of \$ 2,046.22 plus all applicable costs; and

That a by-law be adopted for this purpose; and further

That the Municipal Solicitor coordinates the transfer/sale documents.

### **Kenora Air Show Surplus**

#### **25. Moved by C. Gallivan, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora approves the following allocation of the surplus funds of \$14,465.79 from the 2013 Kenora Air Show:



\$4,465.79 – City of Kenora Reserve Account (for future Air Show or major event)  
\$5,000.00 – Kenora & Lake of the Woods Regional Community Foundation  
\$5,000.00 – 2014 Canada Day Festival (week-long event)

### **New Tariff of Fees and Charges - Discovery Centre and Whitecap Pavilion**

#### **26. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council hereby approves a new Tariff of Fees & Charges for the Property & Planning Department under Schedule "E" as it relates to the Lake of the Woods Discovery Centre and the Whitecap Pavilion as set out in the report of Charlotte Caron dated November 5, 2013; and

That Council give three readings to a by-law to authorize a new Comprehensive Tariff of Fees & Charges By-law; and

That in accordance with Notice By-law #144-2007, public notice is hereby given that Council intends to adopt a new Tariff of Fees & Charges By-law at its November 19, 2013 meeting; and further

That this by-law shall take effect and come into force upon third and final reading, thereby repealing By-law Number 104-2013.

### **Parking on Private Parking By-law**

#### **27. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora hereby authorizes a Private Property Parking By-law as outlined in the September 17, 2013 resolution of Council; and further

That the short form wording for this by-law for enforcement purposes be forwarded to the Law Office to coordinate the process.

### **Approval of By-laws**

#### **28. Moved by R. McKay, Seconded by C. Gallivan & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in their present form and presented for **Third & Final** Reading:~

**#114-2013** - To confirm the proceedings of Council

**#115-2013** - To appoint an auditor for the Corporation of the City of Kenora

**#116-2013** - To appoint a Tax Collector in the Corporation of the City of Kenora

**#117-2013** - To amend the 2013 municipal budget (library wages)

**#118-2013** - To enter into an agreement with the Minister of Rural Affairs

**#119-2013** - To enter into an agreement with Minister of Transportation (Hwy 596)

- #120-2013** - To enter into an agreement with Minister of Transportation (Redditt Rd)
- #121-2013** - To establish a Comprehensive Tariff of Fees and Charges
- #122-2013** - To regulate parking on private property
- #123-2013** - To authorize the sale of land to 2225171 Ontario Corporation (City View)
- #124-2013** - To amend Comprehensive Zoning By-law 160-2010, as amended (Rippling Waters)

**Announcements:**

Deputy Mayor Roussin read the following Proclamations:

- November 17 – 24, 2013 as “Restorative Justice Week”

**Close Meeting**

**29. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That this meeting be now declared closed at 12:35 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2013**

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**Mayor**

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**City Clerk**